**OBJECTIVE:** Gain career and life experience by working for a

**MARISSA TOMEO**

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reputable news source, which I can positively contribute to via my writing and editing skills

**MUHLENBERG COLLEGE - ALLENTOWN, PA**

-English and Theatre Double Major, 3.697 GPA, Bachelor of Arts Degree, Cum Laude

-Member of the Muhlenberg Dynamics A Capella Group

-Writer for *The Muhlenberg Weekly*

-Singer in College and Chamber Choirs

-Actor in numerous theatre department productions

-Member of the Muhlenberg Theatre Association

-Dean’s List Student for every semester

**STORE MANAGER, ASSISTANT MANAGER, SCOOPER / MAGGIE MOO’S ICE CREAM AND TREATERY**

-Scoop and mix ice cream combinations

-Open/close the store

-Make and decorate ice cream and cookie cakes

-Prepare to-go orders

-Make smoothies and shakes

-Handle customer complaints

-Use the ice cream machine

-Delegate tasks to workers

-Train scoopers and assistant managers.

**STUDENT BLOGGER INTERN / BROADWAYWORLD.COM**

* -Write a minimum of two articles per month
* -Think of and execute my own post ideas
* -Meet deadlines
* -Interview industry professionals and college students
* -Cohesively edit interviews I conducted
* -Write personal essays for online publication

-Use the article uploading/formatting program

-Embed images and videos

* **CAMP COUNSELOR / WEST CHESTER SUMMER STAGE**

-Entertain and engage children ages 2-9

-Conduct theatre games and activities

-Handle drop-off and pick-up

-Assist with stage management

-Successfully help coordinate the culminating production

-Adept at using social media

-Proficient at using Adobe Premier Pro for video and audio editing

-Effective at meeting deadlines

-Strong at interviewing subjects for articles/posts

**EDUCATION**

**ACTIVITIES**

**WORK HISTORY**

March 2016 – Present

Exton, PA

September 2020 – August 2021

Remote

June 2018 – August 2019

Paoli, PA

**SKILLS**